Overview & Scrutiny Committee

Please contact: Democratic Services
Please email: democraticservices@north-norfolk.gov.uk
Please direct dial on: 01263 516108

Tuesday, 8 September 2026

A meeting of the **Overview & Scrutiny Committee** of North Norfolk District Council will be held in the **Council Chamber - Council Offices** on **Wednesday, 16 September 2026** at **9.30 am**.

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item are requested to notify the committee clerk 24 hours in advance of the meeting and arrive at least 15 minutes before the start of the meeting. This is to allow time for the Committee Chair to rearrange the order of items on the agenda for the convenience of members of the public. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel: 01263 516108, Email: democraticservices@north-norfolk.gov.uk.

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so must inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed.

Please note that Committee members will be given priority to speak during the debate of agenda items

Emma Denny
Democratic Services Manager

To: Cllr V Holliday, Cllr M Gray, Cllr S Penfold, Cllr P Bailey, Cllr C Cushing, Cllr A Fletcher, Cllr M Hankins, Cllr P Heinrich, Cllr N Housden, Cllr C Rouse, Cllr K Bayes and Cllr K Leith

All other Members of the Council for information.
Members of the Management Team, appropriate Officers, Press and Public

If you have any special requirements in order to attend this meeting, please let us know in advance
If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us

A G E N D A

1. TO RECEIVE APOLOGIES FOR ABSENCE

2. SUBSTITUTES

3. PUBLIC QUESTIONS & STATEMENTS

To receive questions / statements from the public, if any.

4. MINUTES 1 - 8

To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Committee held on 15 July 2026.

5. ITEMS OF URGENT BUSINESS

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B(4)(b) of the Local Government Act 1972.

6. DECLARATIONS OF INTEREST 9 - 14

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest.

7. PETITIONS FROM MEMBERS OF THE PUBLIC

To consider any petitions received from members of the public.

8. CONSIDERATION OF ANY MATTER REFERRED TO THE COMMITTEE BY A MEMBER

To consider any requests made by non-executive Members of the Council, submitted to the Democratic Services Manager with seven clear working days' notice, to include an item on the agenda of the Overview and Scrutiny Committee.

9. RESPONSES OF THE COUNCIL OR THE CABINET TO THE COMMITTEE'S REPORTS OR RECOMMENDATIONS

To consider any responses of the Council or the Cabinet to the Committee's reports or recommendations:

10. POLICE & CRIME COMMISSIONER

The Police and Crime Commissioner to attend the Committee to provide an overview of the Police & Crime Plan and respond to questions.

9.35 – 10.45

11. REPORTING PROGRESS IMPLEMENTING CORPORATE PLAN 2023-27 ACTION PLAN- TO END OF Q1 15 - 44

To review the Council's performance and make any recommendations to Cabinet.

11.00 – 11.30

Reporting progress implementing Corporate Plan 2023-27 Delivery against Action Plan 2026/27 to end of Quarter 1 – 31 March 2026 – 30 June 2026	
Executive Summary	This report provides an update on the progress made to deliver the Corporate Plan 2023-27 Action Plan for 2026-27.
Options considered	This is a report on the progress being made to deliver against the Council's Corporate Plan.
Consultation(s)	The named officer for each action in the annual action plans has been asked for their assessment of progress, to identify any issues impacting on anticipated delivery and to propose actions they will take to address any slippage or uncertainty around delivery in the coming months.
Recommendations	O&S is invited to note the contents of the report and provide comments on any items they feel appropriate.
Reasons for recommendations	That O&S are aware of the progress made to deliver the priorities for the year 2026-27 and are asked to provide comment on progress so that officers have a steer on any items that are not on track for delivery.
Background papers	Corporate Plan 2023-27 Annual Action Plan 2026-27

12. BUDGET MONITORING P4 45 - 78

To review the Budget Monitoring report and make any recs to Cabinet.

11.30 – 11.45

BUDGET MONITORING Period 4 2026/27

Executive Summary	This report provides the first update on the Council's financial performance and projected full year outturn position for 2026/27 for the revenue account, capital programme, reserve statement as at the end of July 2026. As at 31 July 2026, the General Fund Forecast Outturn position for 2026/27 is a surplus of £0.367m. This is after adjusting for all known variations and full year forecasting by service managers.
Options considered	This is an update report on the Council's financial position and so no other options were considered.
Consultation(s)	This is an update report on the Council's financial position, and no other consultations were considered.
Recommendations	**Members are asked to consider the report and recommend the following to full Council:** a) Note the contents of the report and the current forecast year end position. b) Seek approval of Full Council to include a new 2026/27 capital budget for Building Control Software of £60,500. This is following the award of a £60,500 capital grant to the Council to fund Building Control capital schemes from MHCLG c) Seek approval to transfer £2.0m from the General Reserve to the New Burdens Reserve.
Reasons for recommendations	To update members on the current budget monitoring position for the Council.
Background papers	Budget report, Budget Monitoring reports

WORK PROGRAMMES

13. **THE CABINET WORK PROGRAMME** 79 - 82

To note the upcoming Cabinet Work Programme.

11.45 – 11.50

14. **OVERVIEW & SCRUTINY WORK PROGRAMME AND UPDATE** 83 - 92

To receive an update from the Scrutiny Officer on progress made with topics on its agreed work programme, training updates and to receive any further information which Members may have requested at a previous meeting.

11.50 – 12.00

15. **EXCLUSION OF THE PRESS AND PUBLIC**

To pass the following resolution, if necessary:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph _ of Part I of Schedule 12A (as amended) to the Act.”